

Notice of Meeting



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Executive

Thursday 2nd November 2023 at 5.00 pm

**in the Council Chamber, Council Offices,
Market Street, Newbury**

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/executivelive>

Date of despatch of Agenda: Wednesday, 25 October 2023

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052 e-mail: sadie.owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Executive to be held on Thursday, 2 November 2023 (continued)

To:	Councillors Lee Dillon (Chairman), Jeff Brooks, Heather Codling, Martin Colston, Iain Cottingham, Denise Gaines, Stuart Gourley, Janine Lewis, Alan Macro and Tony Vickers
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Agenda

Part I

	Pages
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	7 - 8
2. Minutes To approve as a correct record the Minutes of the meeting of the Executive held on 21 September 2023.	9 - 16
3. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	17 - 18
4. Public Questions : REPORT TO FOLLOW Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.	
5. Petitions Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.	19 - 20

Items as timetabled in the Forward Plan

	Pages
6. New Procurement Strategy 2023 - 2027 (EX4408) Purpose: to provide an overview to allow approval of the updated Procurement Strategy.	21 - 36
7. Environment Strategy Annual Progress Report (EX4450) Purpose: the purpose of the report is to present the annual progress report on the Environment Strategy covering the third year of the delivery of the Strategy from July 2022 to July 2023, and to seek Executive's agreement to the actions proposed in support of the newly declared	37 - 82

Agenda - Executive to be held on Thursday, 2 November 2023 (continued)

ecological emergency.

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8. **Review of the Newbury Sports Hub Development (EX4449)** 83 - 156
Purpose: on 23 March 2023, Executive approved a report to allocate £3.878m to complete the development of Newbury Sports Hub and to give approval to sign the Development Management Agreement with Alliance Leisure Services. The report was, subsequently, called in and considered by Scrutiny Commission on 23 June 2023. A number of questions were raised, principally around the costs to date, potential costs of not progressing the project, and the impact on the Leisure Contract and Playing Pitch Strategy. The report addresses these questions, in order that the Executive can review the decision of 23 March.
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9. **Response to Council Motion on 20mph Speed Limits (EX4435)** 157 - 172
Purpose: the purpose of this report is to provide the Executive with further information to enable it to consider a Motion presented to Council at its meeting on 16th March 2023 in respect of 20mph speed limits.
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10. **Contracts for Award Under Delegated Authority from Executive Board (EX4407)** 173 - 178
Purpose: to provide details of forthcoming supply, service and works contract awards that will have a contract value in excess of £2.5m and as such will require approval from the Executive during the next quarter. The report provides the Executive with visibility of all high value contracting activity and the opportunity to request further information regarding any of the contracts identified.
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11. **Night Warden Service (EX4456)** 179 - 188
Purpose: the purpose of this report is to seek agreement to de-commission the Night Warden Service.
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12. **Property Investment Strategy Review (EX4402)** 189 - 208
Purpose: the report provides a review of the Property Investment Strategy which was initially implemented by the Council under the previous administration in May 2017, and makes recommendations designed to support the financial resilience of the Council in the current economic environment.
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13. **The future of West Street House (EX4319)** 209 - 222
Purpose: the report seeks to offer a number of potential options for the WSH site, to prompt discussion and decision as to the preferred option.
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14. **Members' Questions : REPORT TO FOLLOW**
Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.
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15. **Exclusion of Press and Public**

RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Rule 8.10.4 of the Constitution refers.](#)

Part II

16. **Contracts for Award Under Delegated Authority from Executive Board (EX4407)** 223 - 226

(Paragraph 6 – information relating to proposed action to be taken by the Local Authority)

Purpose: to provide an update to contracts included and referenced in the report.

17. **Night Warden Service (EX4456)** 227 - 238

(Paragraph 1 – information relating to an individual)

(Paragraph 2 – information identifying an individual)

(Paragraph 3 – information relating to financial/business affairs of particular person)

(Paragraph 4 – information relating to terms proposed in negotiations in labour relation matters)

Purpose: to seek agreement to proceed with de-commissioning the Night Warden Service, noting potential staff redundancy costs associated with ceasing this service and responses from the consultation exercise with staff and service users.

18. **Property Investment Strategy (EX4402)** 239 - 244

(Paragraph 3 – information relating to financial/business affairs of particular person)

Purpose: the report provides a review of the Property Investment Strategy which was initially implemented by the Council under the previous administration in May 2017, and makes recommendations designed to support the financial resilience of the Council in the current economic environment.

19. **The future of West Street House (EX4319)** 245 - 268

(Paragraph 3 – information relating to financial/business affairs of particular person)

Purpose: the report seeks to offer a number of potential options for the WSH site, to prompt discussion and decision as to the preferred option.

Sarah Clarke
Service Director: Strategy and Governance

West Berkshire Council Strategy Priorities

Council Strategy Priorities:

PC1: Ensure our vulnerable children and adults achieve better outcomes

PC2: Support everyone to reach their full potential

OFB1: Support businesses to start, develop and thrive in West Berkshire

GP1: Develop local infrastructure to support and grow the local economy

GP2: Maintain a green district

SIT1: Ensure sustainable services through innovation and partnerships

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.

